

POST RESULTS SERVICES – SUMMER 2025

If you require any of the following services, please visit the Exams Office on either Thursday August 14th, Wednesday August 20th or Thursday August 21st between 9am and 3pm with appropriate payment if relevant. Please be aware that the Exams Office will not be staffed or monitored at any other times other than the dates given above.

The Exams Office will reopen daily from September 3rd. We will endeavour to inform students, via email, of the outcomes of priority reviews made on August 14th, 20th & 21st when outcomes are received from the exam boards.

If your university place depends upon these results, and you wish to discuss your results, you are welcome to contact Mr Hogan via email on phogan@kas.cambrianlt.org

The Exams Office will make any request for post results services (see below) on your behalf when you complete the relevant forms, in person, with the Exams Manager. Please note that these forms will require the signature of the student, and parent for GCSEs, along with any required payment.

Access to Scripts

If you would like to see your script before requesting a Review of Marking, please visit the Exams Office.

If you are applying through UCAS 2025, there may not be sufficient time to obtain your script and you may wish to apply immediately for a Review of Marking.

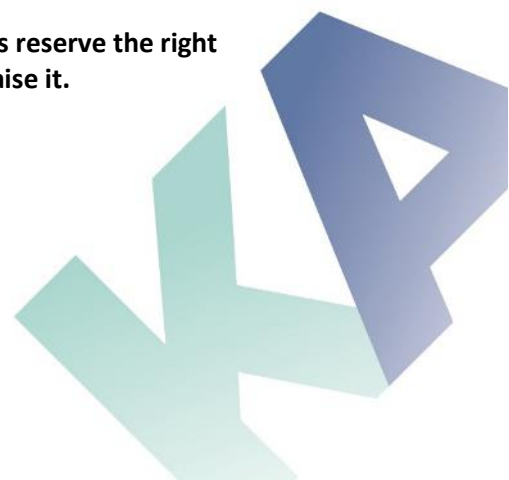
Any requests for Access to Scripts need to be completed and submitted in person to the Exams Office before noon on September 25th. Scripts will not be available after this date.

Reviews of Marking

Your marks will only change if a review finds that there has been “unreasonable marking or genuine marking errors”. If a 2025 University place does not depend on your grade, you should request an Access to Script (as outlined above) and review this with a member of staff in early September before requesting a Review of Marking. The deadline to process a non-priority Review of Marking is noon on September 25th.

However if you do need a higher grade for a University offer and a member of staff advises you that you are close to the grade boundary, then you should apply for a priority Review of Marking in person via the Exams Office on August 14th, 20th or 21st. The deadline for a Priority GCE Review is 3pm on August 21st. It can take up to 15 calendar days to be completed by the exam board. If you inform the University you have applied for a Priority Review, they should hold your place. However you should apply for a Priority Review as soon as possible as the sooner they are applied for, the sooner they will be completed.

Please note that, as a result of a Review of Marking, exam boards reserve the right to REDUCE your original mark and grade as well as raise it.



The exam boards charge a fee for this process which is not refundable unless the board have made an error and your grade is raised. The fees vary depending upon the service required and are in the region of £65 per Level 3 (A-Level and BTEC) component and £55 per Level 2 (GCSE and BTEC) component. The Priority service for A-Levels will incur an increase in cost of approximately £10 per component. The Exams Office is unable to action any request until payment has been received.

In order to be able to apply for a Review of Marking we must have both

- Your signature on a consent form (acknowledging the fact that your mark and grade could go up, go down or stay the same) plus a parental signature for GCSEs and
- The appropriate payment, which will only be refunded for a component which results in an increase to the overall subject grade.

Examination Certificates

On results day you will have received a statement of your provisional results. Certificates will be sent to King Alfred's in November for your collection on Wednesday December 17th between 3:30pm and 6pm. It is essential that you collect these as colleges, universities and future employers will ask to see your certificates.

Please ensure that you collect your certificates and keep them in a safe place.

GCSE Certificates

Whether you are leaving or joining the Sixth Form, please ensure that you collect your certificates on Wednesday December 17th between 3:30pm and 6pm.

GCE (A-Level) Certificates

The Head of Sixth Form invites all Year 13 students to collect their certificates on Wednesday December 17th between 3:30pm and 6pm. If you are unable to attend, please ensure that you arrange an appointment to collect your certificates after this date by emailing kaexams@kas.cambrianlt.org

If you would like someone else to collect them for you, you must give that person a signed note with your authority to collect them.

If you would like your certificates posted, you must leave an A4 stamped addressed envelope (noting "certificate" in the top left corner) and a letter accepting responsibility for subsequent loss or damage to your certificates, with the Exams Office.

Certificates will be held in the Exams Office for up to one year, after that they may be disposed of. If you do not collect, or you misplace, your certificates you will need to purchase a substitute from the relevant exam board. Each board will charge you around £55 per replacement certificate.