



Examinations Office

Summer

Post Results Services - Enquiries About Results and Access to Scripts

If you require any of the following services, please visit the Exams Office with appropriate payment. The Exams Office will make the request on your behalf.

Scripts

Request for photocopied scripts - must be with the board by 23 August.

Request for original scripts - must be with the board by 28 September.

Cost of scripts - varies by board but should be approximately £10.

The centre is unable to request scripts until payment is received.

Enquiry about results (EAR)

If you feel that there has been a genuine error with any of your results, then you must discuss this with staff at school. If appropriate, a request can then be sent to the exam board for them to review the candidate's papers to ensure that the markscheme has been applied correctly. However, the exam boards charge a fee for this process which is not refundable unless the board have made an error and your grade is raised. The fees vary depending upon the service required and are in the region of £50 per unit.

Candidates are required to pay any fees incurred in an enquiry before an application can be made to the board.

Please note that as a result of an enquiry, exam boards reserve the right to REDUCE your original mark and grade as well as raise it.

In order to be able to raise an enquiry we must have both

- your signature on a consent form (acknowledging that you could go down) and
- the appropriate fee (cheques should be made payable to "Vale Academy Trust")

The deadline for enquiries about results is 20 September.

Priority service for GCEs only

If your enquiry meets the following criteria, then it will be looked at as a matter of priority

- the candidate's place at further/higher education depends upon the outcome
- the application is submitted on the Priority Service 2 form and is with the board by August 23

If your university place depends upon these results and you wish to discuss your results you are welcome to contact Mr Lawrence on 07771-332-573 or email: tlawrence@kaacademy.org